

LOCAL AUTHOR COLLECTION

The St. Charles City-County Library has a Local Author Collection in order to showcase the emerging literary and musical efforts of our community. This collection will introduce library users to unique homegrown talent that is not yet nationally known, and give local content producers a tangible way to connect with their audiences. St. Charles County residents and those of the greater St. Louis Metropolitan area of all ages are encouraged to submit their books and music CDs for consideration. Materials will be added based on the guidelines below.

Submission Guidelines

You will be notified by email within 60 days regarding the status of your submission if an email address was provided on the submission form.

- Submit only one copy of your title.
- Author, musician or creator must be a current resident of St. Charles County, MO or the greater St. Louis Metropolitan area .
- Book submissions must be professionally printed and bound (no spiral binding). Media submissions must have professionally printed covers.
- Submissions must be donated to the library and will become the property of St. Charles City-County Library.
- Materials that are accepted and added to the collection will be subject to the same standards as any other library material and may be reconsidered, weeded and withdrawn in the course of time. Materials which have been withdrawn and are in good condition will be given to the Friends Book Fair or recycled where appropriate. No items can be held for or returned to individuals. Titles that are discarded, lost, or withdrawn are not automatically replaced or reordered.
- Materials that are not accepted for addition into the Library's collection will be given to the Friends Book Fair or recycled where appropriate.

LOCAL AUTHOR COLLECTION Donation Form

Name of item: _____

Format: _____ Book _____ Music CD

Target Audience (circle one): Adult Teen Youth

Subject (circle one): Fiction Non-Fiction

I give the St. Charles City-County Library permission to add my item to the library and I release all claims for compensation related to use of the materials. I have also read and agree to the Materials Handling Guidelines below:

- Materials that are accepted and added to the collection will be subject to the same standards as any other library material and may be reconsidered, weeded and withdrawn in the course of time. Materials which have been withdrawn and are in good condition will be given to the Friends Book Fair or recycled where appropriate. No items can be held for or returned to individuals. Titles that are discarded, lost, or withdrawn are not automatically replaced or reordered.
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Name: _____

EmailAddress: _____

PhoneNumber: _____

HomeAddress: _____

City, State, Zip: _____

Signature _____ Date _____

(Parent or Guardian's signature required if under 18 years old) Parent/Guardian Name(s): _____

Please bring one copy of your item along with a completed submission form and deliver them to a staff member at any of the library's branch locations. If demand warrants additional copies Library Staff will contact the creator or purchase as needed.